

FIRE ISLAND PINES FIRE DISTRICT

P.O. Box 193
Sayville, New York 11782
631-597-6860

Fire District Commissioners' Meeting

Fire Island Pines Fire House
July 9, 2019

Present:

Commissioner Richard Barry, Chairman of the Board
Commissioner Douglas Teague, Vice-Chairman
Commissioner Walter Boss
Commissioner Rosemary Coluccio
Commissioner Francis Corradino
Secretary/Treasurer Patrick Forrett
Fire Island Pines Fire Department Chief Joseph Geiman

Commissioner Barry called the meeting to order at 6 PM.

Auditor's report

Robert Craig, partner of Craig, Fitzsimmons & Michaels, presented the Auditor's Report.

- He noted that the financial statements are now using the modified accrual method of accounting, per New York State regulation, because last year's revenues exceeded \$500,000.
- He also noted that this meeting is required communication with body charged with governance, in this case, the Board of Commissioners.
- He further noted that the Board can reallocate funds from one budget line to another, but there must be a Board vote to do so.
- Recommendations as a result of the 2018 audit:
 - Note of missing vouchers – which were subsequently found mis-filed
 - The Auditors' Opinion was not qualified as a result of the missing vouchers because the amount fell beneath the materiality threshold

Mr. Craig noted that vouchers and supporting documents can be scanned and kept electronically; he suggests that paper versions be kept until the audit, and, once that is done, originals be shredded and the electronic copies be retained. Comm. Barry noted that the District's Document retention policy needs to be updated to address electronic files.

Lastly, Mr. Craig reminded the Board that the District must post notice that the District has been audited, and it must post the Auditor's Report and what the Auditor's recommendations are.

Minutes

Comm. Teague moved to approve June 2019 meeting minutes. Comm. Coluccio seconded the motion, and all were in favor.

Correspondence review

PSEG Long Island statements
Verizon statement and bill
Bank of America (business credit card) statement
SCWA semi-annual hydrant bills
Westin's Marine statement
Coastline Freight statement

Chief's report

Alarms / Drills / Meetings / Work Details:

ALARMS:

#3684 – 6/01/2019 – I/V/O 245 Bay Walk – water rescue
#3685 – 6/01/2019 – I/F/O 193 Fire Island Blvd. – brush fire
#3686 – 6/11/2019 – 577 Coast Guard Walk – automatic alarm – Community Center
#3687 – 6/15/2019 – 279 Bay Walk – structural collapse – one person aided
#3688 – 7/03/2019 – Harbor Marina – outside fire – electric outlet
#3689 – 7/03/2019 – 240 Holly Walk – structure fire – electric outlet
#3690 – 7/04/2019 – 41 Pickety Ruff Walk – CO alarm – Canteen
#3691 – 7/05/2019 – Harbor Walk Bldg. C – automatic alarm – Co-ops
#3692 – 7/05/2019 – 3 & 4 Ocean Walk (A Bldg.) – automatic alarm – Co-ops
#3693 – 7/06/2019 – Helipad – helicopter landing – one person aided
#3694 – 7/07/2019 – 37 Fire Island Blvd. – automatic alarm – Pavilion

MEETINGS:

#1000 – 6/08/2019 – department meeting
#1126 – 6/09/2019 – Annual PESH refresher
#1127 – 6/22/2019 – department meeting
#1128 – 7/06/2019 – department meeting

DRILLS:

#1112 – 6/08/2019 – #6 – TIC review, hydrant hook-up, LDH hose lay, hose handling, safety
#1113 – 6/19/2019 – Alt. #3 – review collapse, pumping and driving, hose handling, “B” hydrants
#1114 – 6/22/2019 – #7 – pumping and driving, hose handling with SCBA, Water Island demonstration for residents
#1115 – 7/06/2019 - #8 – roof and ladder operations, saws and ventilation

WORK DETAIL:

#1100 – 6/30/2019 – storm damage assessment

Membership status:

Prob. Firefighter Andrew Brenner – second failure of his written exam – will retake FF1 Course 8/15/19
Prob. Firefighter Anthony Hird – begins FF1 Course 8/15/19

Requests/comments:

1. LOSAP Report attached
2. Community BBQ – Saturday, July 13 at noon
3. Bingo starts Thursday, July 18 at 7pm and will continue for eight weeks
4. Save the date – Lobster Bake – Saturday, August 24
5. Freight bill problems – some District expenses, some Department expense – need more info
6. Five new SCBA Bottles – delivered/filled/inventoried/in service
7. Discuss TNT Rescue Tool (below)
8. Pending equipment purchase – repairs to three Motorola PR860 handheld portables. Request replacement batteries – 6-pack for \$295.00 (Amazon). Request two replacement speaker mics - \$72.00 each - \$144.00 (Amazon). Request four replacement Steamlight Survivor Series NiCd Batteries – \$36.08 each - \$144.32

Chief Geiman requested the purchase of a TNT Rescue Tool that could be used when a deck or house collapsed – something which is happening with increasing frequency (note alarm 3687, above). He proposed splitting the anticipated cost of approximately \$9,000 between the District and Department.

The District Commissioners agreed this was a worthwhile purchase. Comm. Coluccio moved that the District reallocate unspent funds from the annual dinner to cover this expense. Comm. Corradino seconded the motion, and all were in favor.

Comm. Teague then moved that the District allocate up to \$4,500 to fund the purchase of the TNT Rescue Tool. Comm. Corradino seconded the motion, and all were in favor.

Comm. Coluccio moved to approve spending up to \$600 for the equipment purchases requested by Chief Geiman. Comm. Corradino seconded the motion, and all were in favor.

Committee reports

Treasurer's report

The Treasurer's Report, Budget-to-Actual Report, and referendum reports were presented by Comm. Coluccio.

Following up on e-mailed correspondence and approval, Comm. Coluccio moved that up to \$1,100 be reallocated from the Annual Dinner budget line to pay the additional auditor fees. Comm. Corradino seconded the motion, and all were in favor.

Comm. Coluccio noted that the bank account reconciliations were not ready because Forrett does not yet have on-line access to the People's United Bank and the TD Bank accounts. Comm. Barry said he would set up access to the People's United Bank accounts, and Forrett could sort out the TD Bank access.

Comm. Corradino moved to accept the Treasurer's Reports. Comm. Teague seconded the motion, and all were in favor.

Comm. Barry asked Forrett to call Joe Lawrence at Coastline Freight to sort out the current statement and determine which expenses are for the District and which for the Department.

Comm. Coluccio left the meeting at 19:55.

Apparatus/Equipment/Radios – Commissioner Teague

Comm. Teague noted that the AED was used during the Invasion, and that Safety Officer Rhodes-Teague had already ordered new pads, so the device should be back in service very soon. He noted the AED did not deliver a shock, so the recorded data is not required by law to be downloaded (which Community Ambulance offered to do). He noted that if the Suffolk County Police Department requires the data for its investigation, we will have to send the AED off-Island to download the data.

Comm. Teague noted that the commercial barbecue grill is on its last legs, and while it should make it through next week's annual barbecue, this would likely be its final event. He noted that it would cost about \$2,800 to replace it with the same model. He also noted there are two other options available at Sam's Club: a Members Mark model that includes a cover, is roughly the same size with eight burners, for \$429; and a Royal Gourmet eight-burner model, basically the same size, for \$460.

Comm. Teague noted that the exhaust recovery system is currently down. District Mechanic Furchert is in the process of obtaining the parts necessary to get it functional again. He noted the difficulty because it involves an old system whose manufacturer no longer exists, and new parts don't match the old system.

Grounds– Commissioner Corradino

Comm. Corradino noted that the old photos regarding the original Beach party fire truck that had been lent to the FIP Historical Society for scanning were returned in good shape.

He also noted that the bamboo removal is ongoing, that dead trees are being replaced, the ground cover ivy is being removed during the work, and the bushes along Lone Hill Walk are being taken out.

He further noted that the toilet is not functioning properly, and the microwave oven is broken beyond repair.

Lastly, he noted that the floorboards of the propane shed are rotting and that some or all the propane tanks will need to be removed in order to repair the shed.

Records and files – Commissioner Corradino

Comm. Corradino noted that the work of organizing current records and disposing of old records was ongoing.

Chairman's report

Comm. Barry handled all the paperwork for this evening's commissioner election. After the polls closed, he noted all fifteen votes counted were cast in favor of Douglas Teague for another five-year term as commissioner.

Order

Comm. Barry adjourned the meeting at 9:20 PM.